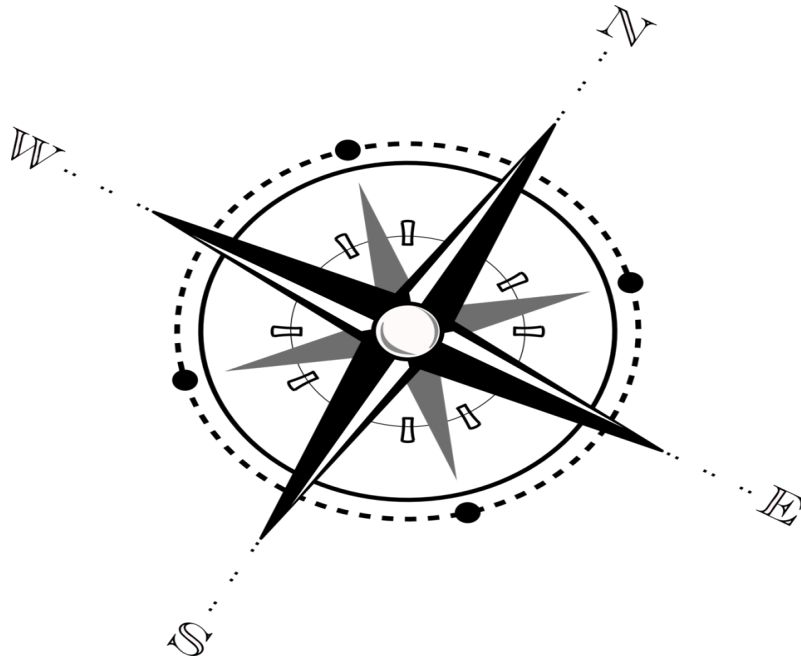


Gilfach Wen Barn

*Exclusive-use group accommodation in
Carmarthenshire*

GROUP PLANNING KIT

*Practical tools and local insight for a smoother
group stay.*



Valid for 2026 stays



gilfachwenbarn.co.uk

Welcome and Overview

Introduction.

I created **Gilfach Wen Barn** with simplicity, comfort, and togetherness in mind—an inviting space designed for groups of friends and extended families to relax, reconnect, and make memories.

I also know how time-consuming it can be for the person who takes on the role of organising a group trip. To make things easier, this planning kit brings together helpful suggestions and ready-made templates so you can spend less time coordinating and more time enjoying your stay.

For each of the section headings below, you'll find a corresponding template. Because Gilfach Wen Barn can accommodate groups of up to 32 people, larger groups may need to print out multiple copies of the page to have enough space to create an entry for all the members of the group. To make it easy I added the option of recording page no of pages.

Once you make a booking at Gilfach Wen Barn, I will send you a Google spreadsheet with a page set up for each section. If you prefer, you can simply recreate the tables in a notebook or print the sheets and keep them in a folder.

Group Members

Tracking who is attending, who has paid, and how each person prefers to be contacted is essential in the early planning stages. This template helps keep everything clear and organised from the start. It also forms the basis of the group register. I have to ask each group leader to complete on behalf of the emergency services and to meet the requirements for “tourism tax”.

Bedroom Allocation

Some group leaders allow guests to decide among themselves who sleeps where, while others prefer to assign rooms in advance. The template offers an easy way to manage bedroom allocations whichever approach you take.

Food Allergies and Preferences

Before planning any meals, it's helpful to know how many vegetarians, vegans, pescatarians, low-carb eaters, or carnivores you'll be cooking for—and, of course, any allergies. This section ensures you gather all dietary information safely and efficiently.

Menu Plan

For some groups, preparing, cooking, and even washing up together is all part of the social experience. Others take advantage of our catering assistance.

I have an account with a trusted local supplier who provides meals to many nearby restaurants. By arrangement, I can offer pre-prepared, restaurant-quality dishes that you simply heat and serve whenever suits your plans.

Gilfach Wen Barn is well equipped for shared cooking:

- Two electric cookers with four rings. A grill and oven each
- Plenty of saucepans, frying pans, baking trays, and pizza trays
- Cupcake trays and other baking essentials

- Three slow cookers—ideal for soups or stews ready when you return from an activity
- A covered BBQ area so your group's grill enthusiast can shine in any weather

Some groups set up a cooking rota, while others have members who love taking charge of the kitchen. If you'd like inspiration, you'll find meal ideas in the blog section of the [website](#).

Shopping List

Asda, Tesco, and Morrisons all deliver to Gilfach Wen Barn. If you book a delivery, please let me know the slot and share a phone number for someone in your group, so I can help manage substitutions if you're delayed.

There are also Aldi and Lidl stores in both Crosshands and Carmarthen as well as a large Tesco and Morrison store in Carmarthen should you prefer to shop in person.

Activities List

Some groups visit Gilfach Wen Barn with a shared interest as their focus, while others use its central location to explore the best of South West Wales.

Whether your group prefers to do everything together or enjoys splitting up during the day and gathering in the evening, the [To-Do](#) section of the website offers a wide range of free and paid activity ideas.

I share on the Gilfach Wen Barn facebook page notices of local events marketing by groups on facebook

I also provide suggestions for places to visit along common travel routes from the Midlands or along the M4—helping you make the most of your journey as well as your stay.

Information Shared with the Group

Use this checklist to ensure that all essential emails and updates reach every member of your group, keeping communication smooth and stress-free.

Need any assistance?

I am a tourism ambassador for Carmarthenshire and the Brecon Beacons National Park as well as being the chair of the Tourism Cluster Group for Brechfa Forest and Llanllwni Mountain. If you need any assistance in making your plans please do not hesitate to ask me.

Group members

Sheet of

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Bedroom Plan

Bedroom	Guests	Duvets D and S
Bedroom 1. Downstairs. 2 double 2 single, bunkbeds		
Bedroom 2. Upstairs 2 double 2 single, bunkbeds		
Bedroom 3 Upstairs 1 double, 3 single, bunkbeds		
Bedroom 4. Upstairs 2 double 2 single, bunkbeds		
Bedroom 5 Upstairs 1 double, 2 single		
Bedroom 6 Upstairs 1 double		
Bedroom 7 Upstairs 1 double, 1 single		

Food Preferences

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Menu Plan

Day of

Breakfast	Lunch	Dinner	Snacks

Shopping List

Activites - Day

Mornig

Afternoon

Evening

Information Sent

[illegible]

Notes